FUNCTIONS AT

ORIENTAL
TEAHOUSE

WELCOME TO ORIENTAL TEAHOUSE CHAPEL STREET

(03) 9826 0168
455 Chapel St, South Yarra
chapelfunctions@orientalteahouse.com.au
orientalteahouse.com.au/functions

Make this year an unforgettable one. We bring you our tailored event spaces to keep in line with restrictions and still have a great time.
We can cater to intimate groups tailored to your own experience. Our unlimited food and beverage packages are available for large groups of all kinds.

We have a functions coordinator available on site, dedicated to helping you make your function hassle-free.

SEMI PRIVATE: DINING ROOM

Semi-secluded corner with windows looking out onto Cliff Street with great low tables for easy seating.

OPENING HOURS
7 days
Lunch 11:30am - 1:30pm or 2:00pm - 4:00pm
Dinner 5:30pm - 7:30pm or 8:00pm - 10:00pm

INCLUSIONS
- Casual setting with restaurant vibe
- Low easy access tables

MINIMUM SPENDS
*Sun minimum spends include 10% surcharge.

	MON	TUES	WED	THURS	FRI	SAT	SUN
LUNCH	$1,000	$1,000	$1,000	$1,000	$1,000	$2,000	$2,200
DINNER	$1,800	$1,800	$1,800	$1,800	$2,000	$2,000	$2,200

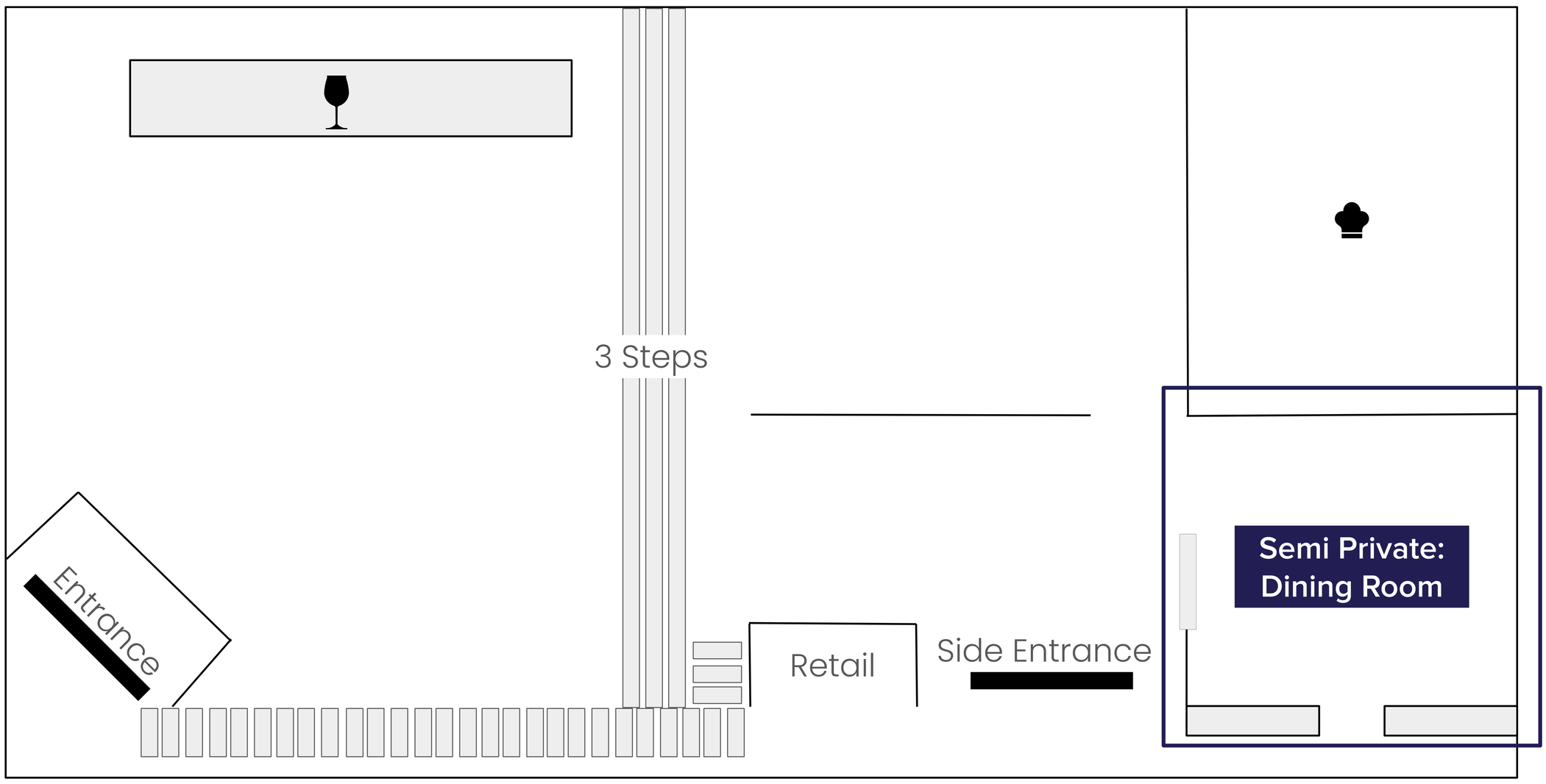
CAPACITIES

15-20 NA

DEPOSIT
20% of minimum spend amount

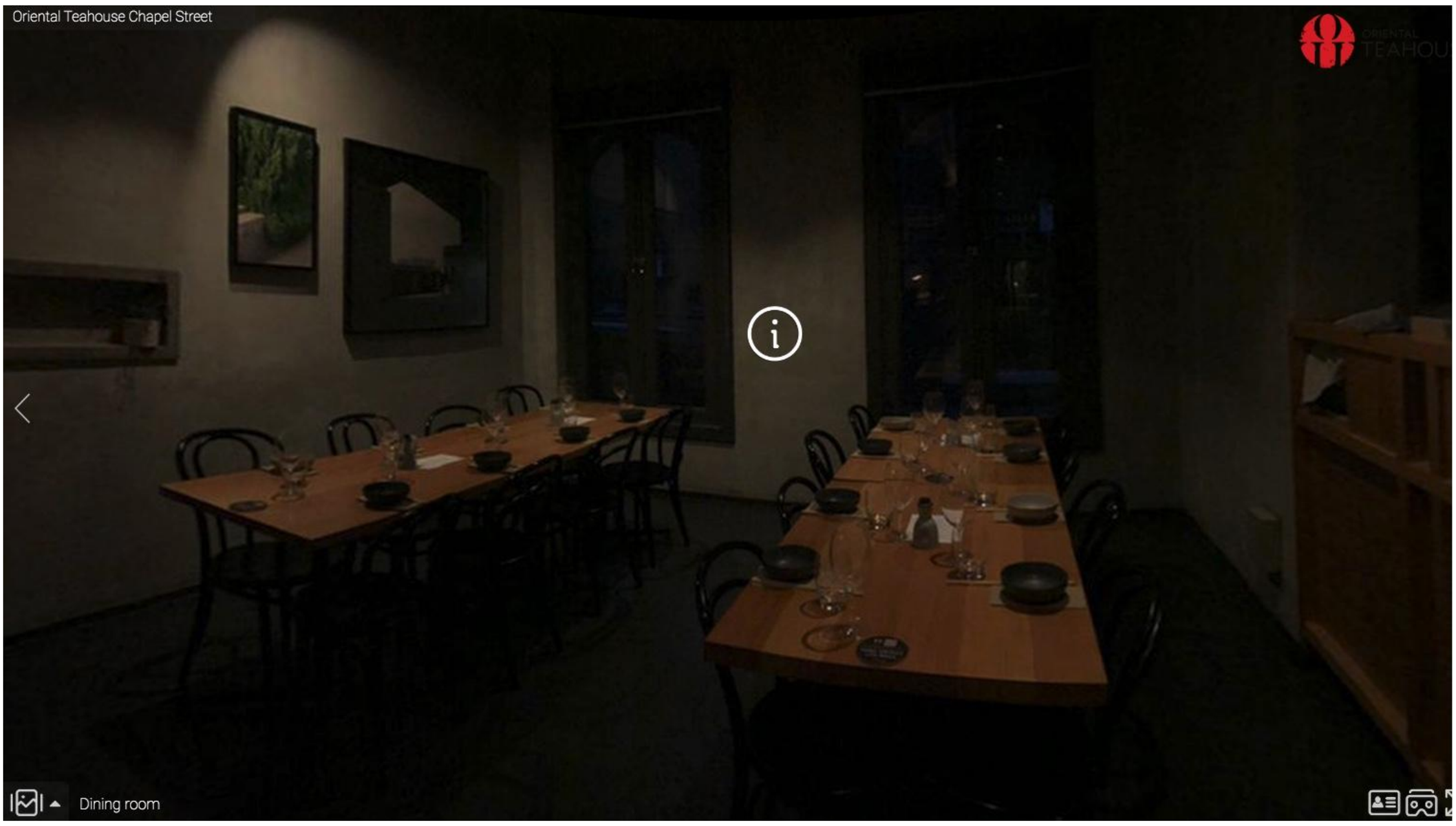
SEMI PRIVATE: DINING ROOM

FLOORPLAN



VIRTUAL TOUR

Click on the image or visit https://www.klapty.com/tour/tGt0XnsIGJ



UPSTAIRS: SOUL ROOM

Our small private upstairs room is perfect for an intimate gathering with comfortable seating and a casual atmosphere.

OPENING HOURS
7 days
Lunch 11:30am to 1:30pm or 2:00pm to 4:00pm
Dinner 5:30pm to 7:30pm or 8:00pm to 10:00pm
Whole Night Dinner 5:30 pm - 10:00pm

INCLUSIONS
- Private Room & Bar
- Flexible Furniture
- Audio System
- Close access to bathrooms
- Has curtains to roll down and make more private

MINIMUM SPENDS
*Sunday minimum spends include 10% Sunday surcharge

	MON	TUES	WED	THURS	FRI	SAT	SUN	WHOLE NIGHT
LUNCH	$1,200	$1,200	$1,200	$1,200	$1,200	$1,500	$1,800	
DINNER	$1,200	$1,200	$1,200	$2,000	$2,000	$2,000	$2,000	$3,500

CAPACITIES

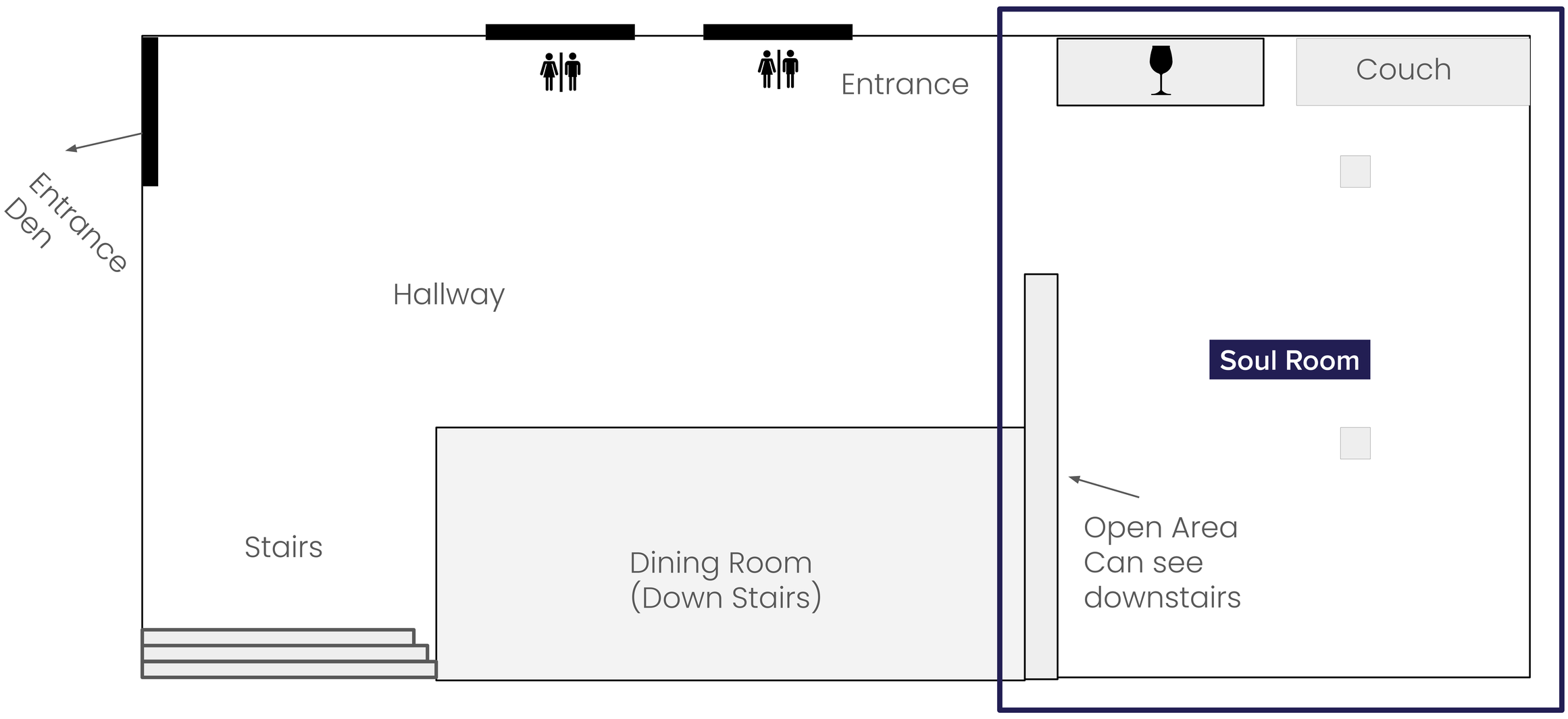
18

Apon Request

DEPOSIT
20% of minimum spend amount

UPSTAIRS: SOUL ROOM

FLOORPLAN



VIRTUAL TOUR

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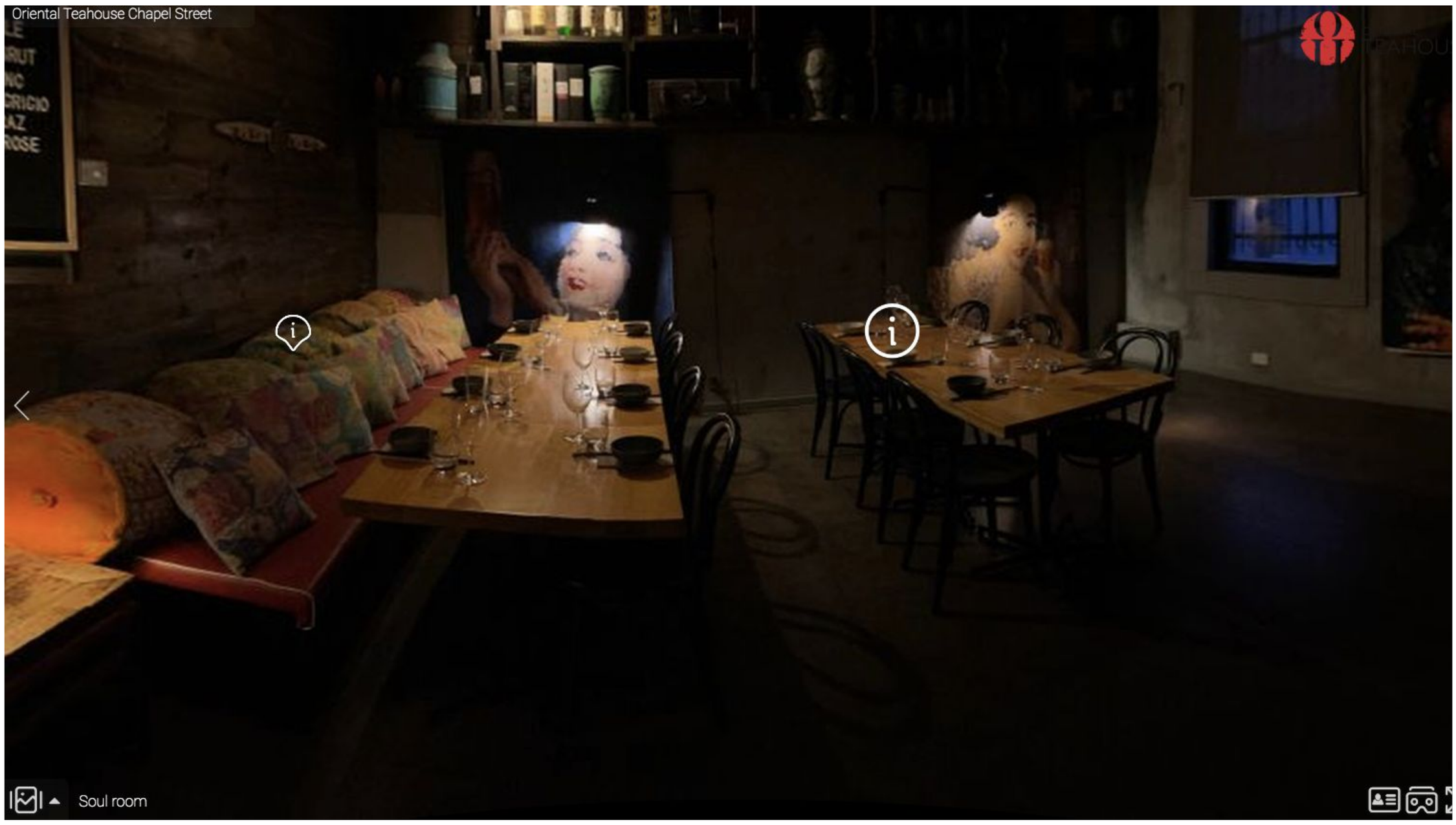


UPSTAIRS: THE DEN

Our most popular function room is perfect for any size group. The bar is located on the right that runs the width of the room making it a beautiful piece when it lights up at night. With windows surrounding the entire room, remaining walls are showcasing beautiful hanging drawings of Shanghai inspired 1970s women.

OPENING HOURS:
Lunch: 11:30am to 1:30pm or 2:00pm to 4:00pm
Dinner: 5:30pm to 7:30pm or 8:00pm to 10:00pm
Whole Night Dinner Friday - Sunday: 5:30pm to 10pm

INCLUSIONS

- Private Room, can close the doors to seal out outside noise
- Private Bar
- Audio System - can plug in their own music
- Flexible Furniture
- Amazing lighting with surrounding windows
- Dimmable lighting to set the mood the guest is after
- Ability to accommodate: Projector Screen & Microphone

MINIMUM SPENDS

	MON	TUES	WED	THURS	FRI	SAT	SUN	WHOLE NIGHT
LUNCH	$1,500	$1,500	$1,500	$1,500	$1,500	$2,200	$2,500	
DINNER	$2,000	$2,000	$2,000	$2,000	$2,500	$2,500	$2,500	$5,000

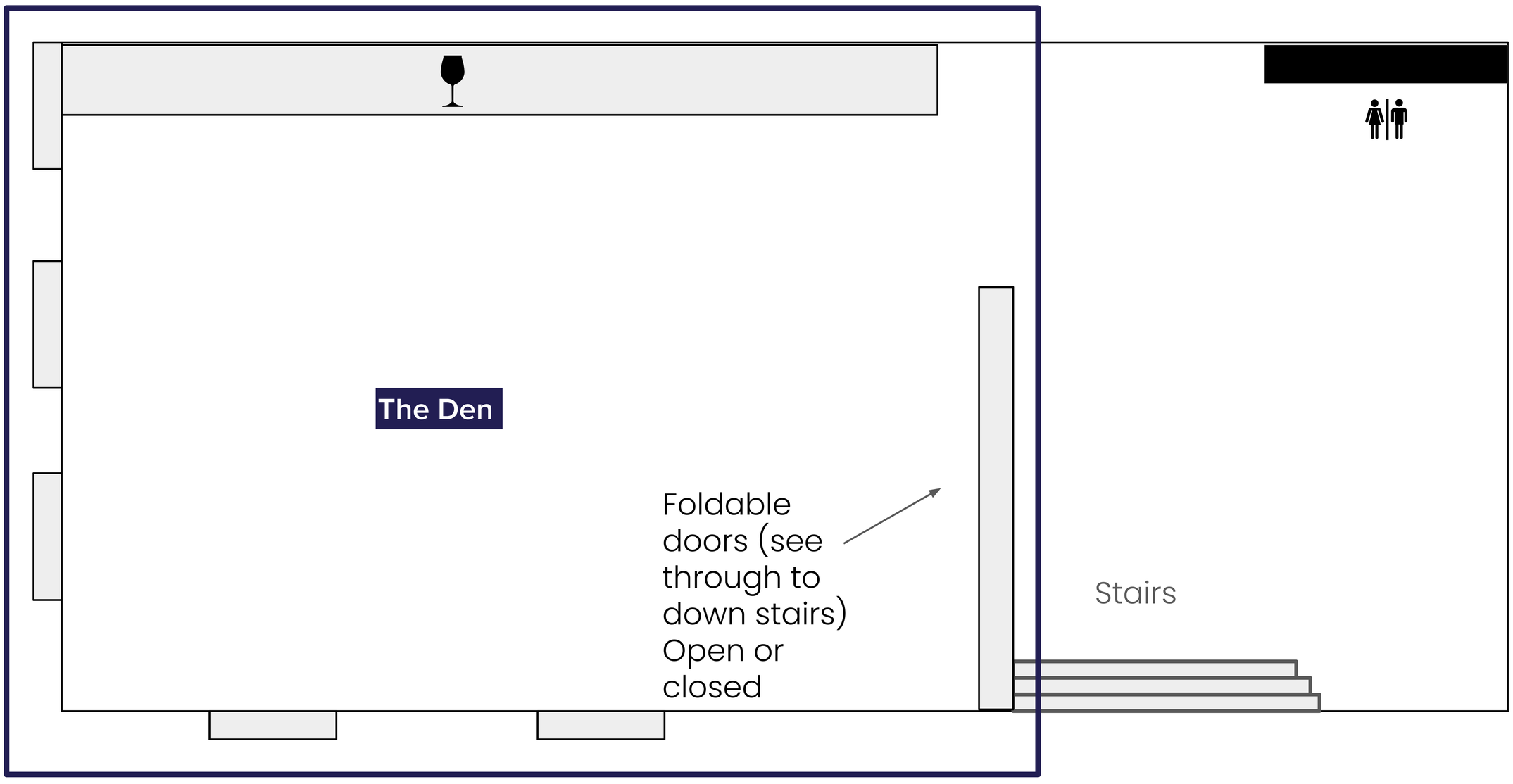
CAPACITIES

14-35 40-80

DEPOSIT
20% of minimum spend amount

UPSTAIRS: THE DEN

FLOORPLAN



VIRTUAL TOUR

Click on the image or visit https://www.klapty.com/tour/tGt0XnslGJ

UNLIMITED FEASTING MENU (1.5HRS)

ITEMS	8	10	12
PRICE	$48PP	$58PP	$68PP
STEAMED	2	3	4
FRIED	2	2	2
SHARING	3	3	4
DESSERT	1	2	2

ORDERING

This is a shared style unlimited menu, with dish choice required prior to the function.
Premium dishes can substitute a standard dish for an additional cost of $6 per premium item.
STEP 1: Choose which package you would like $46pp (8 items), $56pp (10 items) or $66pp (12 items)
STEP 2: Based on the above decision, follow the grid and select your items from every section

STEAMED

Lucky Prawn & Chive Dumplings
Pork Shu Mai With Prawn & Chinese Mushroom
Authentic Prawn Dumplings
Xiao Long Bao
BBQ Pork Buns
Golden Lemongrass Chicken Dumplings
Chilli Pork, Beetroot & Sesame Dumplings
Satay Peanut Chicken Dumplings
Prawn & Shallot Wontons
Mushroom Dumplings (V)
Veggie Mini Buns With Shiitaki &
Bok Choy (V)
Buddha's Bbq Buns (V)

FRIED

Panfried Pork & Chive Dumplings
Golden Panfried Veggie Dumplings (V)
Pork, Dried Shrimp Football Dumplings
Crispy Prawn Wontons
Duck Spring Roll
Pork Spring Rolls
Veggie Spring Rolls (V)
Chicken San Choi Bao
Veg San Choi Bao (V)
Spring Onion Pancake (V)
Sesame Rice Paper Prawn Rolls

SHARING

Fried Chicken Ribs
Sweet Shredded Steak
Crackling Roast Pork Belly
Szechuan Pepper Chicken
Sticky BBQ Roast Pork Sprinkled With Crispy Shredded Spring Roll Pastry
Steamed Ginger, Garlic & Chilli Fish
Chinese Broccoli
Mixed Asian Veggies (V)
Salt & Pepper Calamari
Salt & Pepper Tofu (V)
Legit Special Fried Rice
Veggie Fried Rice (VG)
Stir Fried Egg Noodles With Chicken
Teahouse Mi Goreng With Bean Sprouts, Cucumber, Dry Garlic, Shallots, Chilli & Coriander (V)

DESSERTS

Signature White Chocolate Dumplings
Coconut & Osmanthus Jelly
Chinese Wonka Dumplings

PREMIUM (+$6)

XO Scallop & Prawn Dumplings
Ginger Prawn Dumplings
Roast Duck Dumplings With Peking Sauce
Chilli Wagyu Beef Dumplings
Flame Thrower Pulled Pork Dumplings

UNLIMITED ROAMING CANAPES (1.5HRS)

PRICING

ITEMS	6	8	10
PRICE	$46PP	$56PP	$66PP

ORDERING

Please choose either 6 or 10 items in total from the selection below.
Each item will be served one piece per person, each items will make a round first, then customer can re-order once they have seen the all the items

MENU

STEAMED

Lucky Prawn & Chive Dumplings
Pork Shu Mai With Prawn & Chinese Mushroom
Authentic Prawn Dumplings
Xiao Long Bao
BBQ Pork Buns
Golden Lemongrass Chicken Dumplings
Satay Peanut Chicken Dumplings
Mushroom Dumplings (V)
Veggie Mini Buns With Shiitaki & Bok Choy (V)
Buddha's Bbq Buns (V)

FRIED

Panfried Pork & Chive Dumplings
Golden Panfried Veggie Dumplings (V)
Pork, Dried Shrimp Football Dumplings
Crispy Prawn Wontons
Duck Spring Roll
Pork Spring Rolls
Veggie Spring Rolls (V)
Chicken San Choi Bao
Veg San Choi Bao (V)
Fried Chicken Ribs
Spring Onion Pancake (V)
Sesame Rice Paper Prawn Rolls
Salt & Pepper Calamari
Legit Special Fried Rice
Stir Fried Egg Noodles

DESSERTS

Signature White Chocolate Dumplings
Chinese Wonka Dumplings

ROAMING CANAPE TRAYS

Please select from the options below (20 pc serve)
Soft Shell Crab Sliders $180
Peking Duck Pancake $110
Chilli Wagyu Beef Dumplings $70

BEVERAGE OPTIONS

BEVERAGE TAB
The beverage tab will be charged on a consumption basis. Please request a copy of our current beverage list to make your selection. Card must be supplied to charge or payment must be made before function.

WINE MATCH
A wine match can be curated at a per person price. Once your menu is selected a bespoke wine match can be created.

INDIVIDUAL PURCHASE
Guests can approach the bar to purchase their own drinks, suitable for whole venue bookings only.

UNLIMITED BEVERAGE PACKAGE

CLASSIC $50PP 2HRS

Sapporo Premium - Tap
Moon Dog Pale Ale - Bottled
Tsing Tao - Bottled
Asahi 'Soukai' mid strength - Bottled

La Prova Prosecco, NV, King Valley, VIC
The Pass Sauvignon Blanc, Marlborough, NZ
Pike & Joyce Pinot Noir, Adelaide Hills, SA
Golden Child 'Beach Bum' Rose, Kuitpo, SA
Soft Drinks

PREMIUM $65PP 2HRS

Sapporo Premium - Tap
Moon Dog Pale Ale
Tsing Tao - Bottled
Asahi 'Soukai' mid strength - Bottled

La Prova Prosecco, NV, King Valley, VIC
Other Wine Co. Pinot Gris, Adelaide Hills, SA
Pike & Joyce Pinot Noir, Adelaide Hills, SA
Golden Child 'Beach Bum' Rose, Kuitpo, SA

Haku Vodka, Roku Gin, Botran White Rum, Untold Spiced Rum, Toki Whisky, & Makers Mark Bourbon
*no shots & no doubles to be served
Soft Drinks

ADD ONS

Cocktail on arrival $18pp
This is a popular option, guests must pre order before arrival.
Pink Panther - Haku Vodka, Fresh lemon, Soho Lychee & Aperol
Hello Vera - Roku Gin, Peach Schnapps, Aloe Vera, Mint, Lime, topped with Soda.
Jasmine Margarita - Tequila, Jasmine Liquor & Agave
Espresso Martini - Haku Vodka, Mr Black, Espresso, Licor 43
Old Fashioned - Makers Mark Bourbon, Bitters & Sugar

Sparkling to Toast $11pp / $16pp (French)

Iced Tea Station $12pp (contact us for more details)

SOMETHING SPECIAL

CAKE
Yes BYO cake, no cake charge.

DJ
You are welcome to book a DJ in the Den. We have a DJ we can recommend alternatively please have the DJ our Function Coordinator to confirm space and power requirements.

PHOTOGRAPHY
You are welcome to book a photographer for your function.
Please have the photographer contact our Functions Coordinator to confirm space and timing.

We can also suggest a great event photographer.
$350 (2hrs)
$600 (4hrs)
(includes edited shots)

DECOR
You are welcome to bring in decorations and flowers, please see our terms and conditions for requirements. Please contact our Functions Coordinator to confirm layout, set up and pack down requirements.

SEATING PLAN AND NAME CARDS
If you would like a seating plan please request a table plan to complete, working clockwise. If you would like us to set place cards for you, please send these to the venue 4 days prior in the order of the seating plan and we can lay out for you. There may be an extra charge depending on the size of your party.

ABOUT THE LOCATION

GETTING THERE AND PARKING
VIA PUBLIC TRANSPORT
Tram No 78. Stop 48. South Yarra Train Station (5 mins)
Local taxi company can be contacted on (03) 9329 6377
VIA CAR
Our address can be found via Google maps, there is plenty of free street parking. Jam Factory car park less then 5 min walk.

ACCOMMODATION
The following accommodation is walking distance from our venue. They are of varying styles and price points.
Como hotel
Olsen hotel
Cullen hotel

LOCAL ACTIVITIES
South Yarra is a bustling, upscale suburb with activities for couples and families. Here are some of our favorite things to do:
Botanical Gardens
Village Cinemas
Melbourne Bowls Club - Windsor

SCHEDULE

Timeline	Detail
Tentative hold	●We can tentatively hold a booking for 7 days
Deposit	●To confirm your booking a 20% of minimum spend deposit is required
14 days prior to the function	●Confirm food and beverage menu choices ●Submit dietary requirements ●Confirm and pay for any additional equipment or services (non-refundable)
7 days prior final confirmation	●Confirm final guest numbers ●Submit any special requests
Cancellations	●Within 7 days: 50% of food and beverage spend will be forfeited ●8-14 days: the deposit will be forfeited ●15+ days: the deposit will be refunded minus a $50 processing fee

BOOKING POLICIES AND TERMS

TENTATIVE BOOKING

- A tentative booking allows you to place a temporary hold on an available date.
- We will tentatively hold your preferred date for a period of 7 days. If we receive a conflicting booking request in this period, we will contact you and give you 24 hours to confirm your booking. If you do not confirm the booking within this period, we may cancel your tentative booking.

HOW TO CONFIRM YOUR BOOKING

- When you are ready to confirm your booking, you will need to:
  - inform us you would like to proceed with the booking
  - pay a deposit of at least 20% of the applicable minimum spend by following the link in the email sent to you
- Please note:
  All credit card payments will incur a processing fee of 2%.
- Your deposit will be applied as a credit to your food and beverage spend.

CANCELLATION POLICY

- We will do our best to accommodate changes to your booking but please note:
  - If you cancel within 7 days of your booking date, a cancellation fee of 50% of the confirmed food and beverage selections will apply. Your deposit will be applied as a credit to the cancellation fee.
  - If you cancel between 8-14 days before your booking date, your deposit will be forfeited in full.
  - If you cancel 15 days or more before your booking date, we will refund your deposit minus a $50 processing fee.
- Please note that our cancellation policy will apply if you reschedule your booking.
- If we are forced to cancel your booking due to unexpected circumstances (for example during periods of lockdown or restricted trading), we will work with you to reschedule and you will receive a credit for any amount you have paid. We will not be responsible for any expenses you incur as a result of the cancellation or rescheduling.

MINIMUM SPENDS

- The minimum spend which applies to your function is set out in this brochure and will be confirmed before you pay the deposit.
- The minimum spend is the minimum cost of food and beverages for your function.
- The costs of any additional items and/or services (for example special equipment that you would like us to provide) do not contribute to the minimum spend.
- If your function does not reach the minimum spend, you will be required to pay the balance of the minimum spend amount.

FOOD AND BEVERAGE SELECTIONS

- You must advise us of your selection of food and beverage options at least 14 days before the date of your booking.
- If you or your guests have any special dietary requirements, you must provide the details and the guest's full name at the time you confirm your food and beverage menu choices. We will endeavour to cater for all dietary requirements and will advise you if we are unable to accommodate.
- If we agree to cater for any special dietary requirements:
  - It is the responsibility of the person with special dietary requirements to confirm with our staff prior to consuming food or beverages.
  - We will take reasonable steps to avoid cross-contamination but cannot guarantee that it will not occur
  - We cannot guarantee that traces of the relevant allergen will not be present.
  - All menu items are subject to availability and may change without notice.

FINAL CONFIRMATION (7 DAYS BEFORE BOOKING)

- You must confirm final guest numbers, including the full name of any guest with dietary requirements that we have agreed to accommodate via either email or phone.
- After this final confirmation:
  - we may not be able to accommodate an increase in guest numbers or a change in dietary requirements
  - if guest numbers decrease, a fee of $40 will apply for each guest no longer attending.
- Any special requests including layout, bump in and out times or AV must be confirmed via email or phone.

BOOKING POLICIES AND TERMS CONT.

LICENSE REQUIREMENTS

- We will comply with all applicable licence requirements, including responsible service of alcohol, trading hours and the impact of our operations on the surrounding area (including noise restrictions).
  - We may refuse service of alcohol to any person.
  - We may require you to reduce noise.

ACCESS

- If you require access to the venue outside of your booking time, please notify our Function Coordinator in advance. We will do our best to accommodate you but can't guarantee that access will be available.

BYO POLICY

- Any food or beverages that you would like to bring to the venue must be approved by the Functions Coordinator and may be subject to additional fees or charges, for example cake charge or corkage.

OUTSIDE EQUIPMENT AND DECORATIONS

- Any equipment or property that you bring to the venue remains your responsibility at all times. We recommend you consider whether insurance and/or security are required.
- Any decorations, signage, electrical or AV equipment that you would like to use must be approved in advance by our Functions Coordinator and must not cause any damage to our venue.
  - Glitter and confetti are generally not permitted.
  - Electrical equipment must be used in accordance with all applicable safety standards and must be tagged and tested.
  - You must remove or collect any items at the conclusion of your booking.
- It is your responsibility to ensure that any electrical or AV or equipment are compatible with and will not cause damage to our systems and equipment.

DAMAGES

- You are responsible for any damage caused by you, your guests, your contractors or any property or equipment that you bring to the venue.